

# minutes

Board Meeting			
1.13.2015	9:00am	Tammy's House	
Meeting called by	Matt		
Type of meeting	Board Meeting		
Facilitator	Matt		
Note taker	Tammy		
Timekeeper	Tammy		
Attendees	Matt, Dave, Mark, Jeff, Tammy, Joe		
Logo			
	Matt		
Discussion	Creation of new logo		
<p>Big thanks to Dave for working on the creation of our new logo. He presented many choices and we all decided on the logo with the statue in town utilizing the colors orange and green.</p>			
Membership			
	Dave		
Discussion	Brochure, Calling cards with new logo		
<p>Discussion included what items we would like to see on the brochure. Information regarding how the PBA was created, its mission and why it benefits businesses to join.</p>			
Action Items		Person Responsible	Deadline
Dave and board members to work on these items together in		Board	Before Aria
Cooperation with Prospect Printing			Event
Website			
	Rob is absent/Matt filling in		
Discussion	Website will continue to evolve over time.		
<p>Discussion included non-paid members removal from site and making it even more simple for businesses</p>			
<p>To obtain information about the PBA and join on the website.</p>			
Dollars and Cents			
	Jeff		
Discussion	Treasurer Report		
<p>Jeff presented the Treasurer Report (see attached). The board voted on the approval of funds for tax exempt</p>			
Action Items		Person Responsible	Deadline
To continue tax exempt filings		Jeff	Until done

# minutes

Aria Event		
	Tammy	
Discussion	All matters surrounding the coordination of the Aria Event on January 24, 2015.	
Ticket sales are done (for the most part) and Aria was given a final head count.		
We have secured multiple baskets, etc. for the silent auction. Jeff will coordinate the pick-up and tagging of these items.		
Regina from sweet confections will deliver the favors to aria at 4pm. Jeff will have a check ready for her then.		
Tammy will bring the name tags to the event		
Matt will be writing his speech for the event.		
Tammy sending out base brochure and the group finalizing info and Matt and Joe getting printed.		
Dave to get all business cards done and bring to event		
Tammy finalized DJ and final payment will be provided on the night of the event.		
Tammy will pick up the centerpieces at Plumb Farms and deliver them to Aria at 4pm		
Action Items	Person Responsible	Deadline
Just making it all happen!	Entire Board	1/24/2015